



# GRADUATE STAFF FEE REMISSION POLICY

## A. Graduate Student Staff Remission

Graduate student staff appointed as Graduate Aides or Graduate Administrative/Professional Staff receive a tuition and fee remission each semester and summer session that they are employed. The fee remission relieves the graduate student of the obligation to pay full tuition and fees and requires the student to pay only a nominal fee each semester and one-half the semester rate during the summer.

## B. Eligibility

A student is eligible for the graduate staff fee remission if the appointment is in effect during the first six weeks of a semester or July 1 of the summer session.

If a graduate staff appointment terminates within the first six weeks after the start of a semester or prior to July 1 during the summer session and coursework is continued, all fees will be assessed for the semester or summer session.

Students enrolled in the summer session are eligible for summer fee remission if they held a graduate staff appointment in the prior spring semester and also will be appointed to a graduate staff position in the following fall semester.

A student who held a graduate staff appointment in the spring semester but will not hold one in the fall semester because he or she will complete degree requirements during the summer may be granted a tuition and fee waiver for the summer session.

## C. Enrollment Guidelines

Guidelines for the number of hours of course and research registration have been established by the Graduate School for use by departments in monitoring graduate student staff. These guidelines suggest a maximum course plus research registration as follows:

<u>Employment % of Full Time</u>	<u>Maximum Credit Hours during the Fall or Spring Semester</u>	<u>Maximum Credit Hours during the Summer Session</u>
25%	15 Credit Hours	8 Credit Hours
50%	12 Credit Hours	6 Credit Hours